

WALC Community Grant Fund

Sent to all member clerks and Parish Champions and County Committee

I am pleased to be able to announce that a new grant fund is now open to bids from WALC members.

We have deliberately kept the application process as simple as possible. As the fund is limited to 20% of a project cost and a maximum value of £8K it will make a contribution to projects large and small.

We are not limiting the nature of the projects - they must simply deliver something that will be of value to the local community.

Applications will be judged by a panel consisting of the President of WALC; a member of the WALC County Committee and an additional independent representative.

Please read the attached application form and associated notes and we look forward to receiving your ideas.


Regards

John Crossling
County Officer

Warwickshire & West Midlands Association of Local Councils (WALC)
Warwickshire Enterprise Park, Wellesbourne, Warwickshire, CV35 9EF
Direct Number: 01789 472616 (Monday – Thursday 9.30am – 5.30pm)

E-mail johnc@walc.org.uk

Visit our website: www.walc.org.uk

<p align="center">WALC Community Grant Fund</p>	
<p>1) Parish Council Name</p>	<p>2) Name of Contact</p>
<p>3) Contact email address</p>	<p>4) Contact telephone number</p>
<p>5) Name of Principal Authority</p>	
<p>6) Name of Project</p>	

See Notes on separate page

<p>7) Project description</p>
<p>8) How do you know there is a need for this project?</p>
<p>9) Project outcomes (What do you hope to achieve?)</p>

10) What support have you received from CAVA or third sector?

11) What support have you had from local businesses?

12) Timescale

(How long will the project take? Include start and finish dates)

13) What training have you had, or will be getting, in order to deliver this project?

14) How will you inform your community about this project?

15) Sustainability

(How will the project be maintained going forward?)

16) Project Budget Breakdown

(Indicate the various element of your budget)

17) Grant Contribution

(How much are you applying for from this grant? There is a maximum of £8,000 available [NB see top of following page](#))

Send application to johnc@walc.org.uk

Phone 01789 472616 if you have any questions.

WALC Community Grant Fund

NB this grant can provide a maximum of 20% of the total costs of the project and the cash value is capped at £8,000

Notes on Completing the form

Remember the assessors have not sat in on your discussions so you need to convince them it is a worthwhile project.

Applications can be submitted at any time but will be judged quarterly in the week following 31st December; 31st March; 30th June and 30th September

- 7) Explain clearly what you are hoping to achieve -(remember the assessors have not been to any of your meetings.)
- 8) Explain what research you have conducted to show that the project is required. Indicate the results of any consultation eg numbers of responses and percentage support.
- 9) How will your project benefit the community. Indicate what proportion of your community will benefit and what sectors – eg Children or older people. Likely numbers to engage with your project.
- 10) Describe how you approached the third sector. What were you asking for? Have you had any meetings? What assistance have they given you?
- 11) Have you approached any local business for sponsorship; materials or help in kind? How successful has this been? If not why not?
- 13) What training have you had? This might relate to maintaining the project; running it fundraising publicity and promotion? How many hours / days did this represent and is it ongoing?
- 15) How will this project be sustained? How will you cover ongoing maintenance? How will it be refreshed to keep community interest?
- 16) Indicate clearly the breakdown of the balance of your budget so that the estimated costs and the sources that have contributed to the project can be identified together with the amounts. VAT should be shown in estimated costs. Volunteer time calculated at £15.00 an hour can be included as a contribution in kind. **(Include the WALC grant application in the next field that will complete your budget if successful.)**
- 17) Indicate how much you are seeking from this grant application and what percent of the total costs this represents. (see note at the top of this page)